



## Maejo University Announcement

On Recruitment for a Competitive Examination to Employ a Foreigner  
as a Temporary Employee With an Employment Contract (Budget Money)  
Position Number 004 a Foreign Specialist under the Faculty of Liberal Arts,  
Maejo University

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Faculty of Liberal Arts recruits foreigners to employ as temporary employees with employment contract under the Faculty of Liberal Arts, 1 positions. Foreign Expert Position (English) Position No. 004 monthly wage rate 28,560 baht, under the Faculty of Liberal Arts with the following details:

### 1. Qualifications of applicants

#### 1.1 General qualifications

1.1.1 Applicants must have general qualifications and do not have prohibited characteristics according to Article No.8 of Maejo University's Regulations on Personnel Management B.E. 2566 and have specific qualifications for the position as defined in the university's staff position standards.

1.1.2 Able to work full-time on official duty.

1.1.3 Not over sixty years of age.

1.1.4 If they pass the competitive examination and are employed as temporary employees in the mentioned positions, they must not be a Managing Director, Manager or similar positions in a partnerships or companies.

1.1.5 Being a person who has no housing problems or house rent.

1.1.6 The decision of the competitive examination committee shall be final.

#### 1.2 Position specific qualifications

1.2.1 Graduated with a master's degree in all fields of study or other comparable qualifications at the same level in a field or in a way that the university deems suitable for duties, responsibilities and nature of work performed.

1.2.2 Being a foreigner whose primary language is English.

1.2.3 Having experience in teaching will be considered as a priority.

2. Documents...

## **2. Documents that must be submitted on the application date**

2.1 Copy of academic qualifications, copy of the academic report (Transcripts) and certificates which indicates the field of study (Certified true copies of all copies)

2.2 Copy of house registration or accommodation and a copy of national ID card or passport (Certified true copies of all copies)

2.3 Two photographs of straight-face, 1-2 inches, without a hat or sunglasses, taken within one year.

2.4 Original medical certificate which indicates that applicant is free from prohibited disease announcement by personnel management committee, Maejo University on diseases that are prohibited as university employees, dated 4 October 2023, issued for no more than 1 month, mutatis mutandis.

2.5 After the competitive examination, a copy of selected applicants' passport must be submitted. A VISA CLASS NON-B type indicating that Maejo University is the employer and a copy of the work permit must be submitted to the Human Resources Administration Division within 45 days from the starting date of working.

2.6 Other evidence such as a copy of the marriage certificate, certificate of change of name, surname, work certificate (if any) (certified true copies of all copies).

The application is reserved for those who have complete documents and qualifications as specified above only.

## **3. Date, time and place of application**

Applicants can download an application form from the website of Human Resource Administration Division <http://personnel.mju.ac.th> by typing the word "application for recruitment as employees of the university" in the search box or request an application form at the Dean's Office of the Faculty of Liberal Arts, Maejo University Tel. 0 5387 5200 from 19 December, 2024 on until 31 January, 2025 during official hours (from 08.30 - 12.00 AM and 1.00 - 4.30 PM, except holidays).

## **4. Date of announcement of eligible applicants for the competitive examination, date, time and place for the examination**

It will be announced within February 2025 on the website of the Human Resource Administration Division <http://personnel.mju.ac.th>

## **5. Competitive Examination**

Maejo University will conduct the selection examination by means of teaching demonstrations or practice examinations, interviews, or methods determined by the examination committee. The date, time, and place of the examination will be announced on the day of the announcement of the names of those eligible to take the competitive examination.

## **6. Announcement...**

## 6. Announcement of the results of the selection

Maejo University will announce the names of those who have passed the entrance examination. In orderFrom those who took the exam with the highest total score first. Then sort those who took the exam with the lowest total scores in order. In cases where the total score is the same, the higher score in the teaching demonstration or practice exam will be considered first. In the case of equal scores Therefore, consider the higher score in the interview test respectively. If the scores are still the same, sort them according to the applicant number on the Human Resources Management Division website.  
<http://personnel.mju.ac.th>

## 7. Employment

Maejo University will employ selected applicants as temporary foreign employees with contract until September 30, 2025

Announced on December 18<sup>th</sup>, 2024



(Assistant Professor Dr. Suriyajaras Techatunminasakul)  
Acting Vice President, Acting on Behalf of  
The President of Maejo University